



Manly Council

Council Offices 1 Belgrave Street Manly
PO Box 82 MANLY NSW 1655 AUSTRALIA
Phone 02 9976 1500 Fax 02 9976 1400 DX 9205 Manly
records@manly.nsw.gov.au www.manly.nsw.gov.au

**TREE PERMIT
APPLICATION FORM**

You must have obtained and read Fact Sheet 25
before lodging this application

OWNERS DETAILS **FEE: As per fees & charges**

Name _____

Address _____

Suburb _____ Postcode _____

Phone No:(daytime) _____ (mobile) _____

TREE DETAILS

Species _____

Address of tree location _____

Where the tree is located on the property Front Back

REASON for application _____

Have you ever lodged an application for this tree before? YES / NO

Have you lodged or do you have any intention of lodging a development application? YES / NO

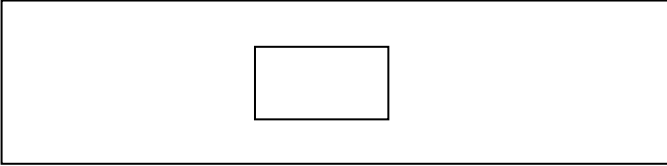
What do you propose to do to the tree?

Prune Remove Prune for view Crown Thinning

Transplant Root Prune Excavation within the drip line

BLOCK PLAN

Please outline below where the tree is located in relation to the house. Nominate the front and the back of the property. Outline where the tree is in relation to the building and boundaries.

Front  Back

A Council Officer will be entering your property to inspect your tree, by signing this form you will be agreeing to the officer entering your property for the purpose of the inspection.

Signature of Owner Date.....

Inspections are carried out on Wednesday between 9.30am and 2pm. If you would like to be present at the inspection please indicate the time that you will be available during these hours.

Preferred time.....

Assessment is made at the time of inspection. Future weather conditions and other situations may change the condition. If a change occurs, please bring to Council's attention as soon as possible.

Your application will be determined after the onsite inspection – if a permit is approved this will be forwarded to you after this time.

OFFICE USE

Fee Paid: \$ _____ Date inspected: _____

Receipt No.: _____ Receipt Type Code:86

Customer Service Officer: _____ Date: _____

Manly Council

Council Offices 1 Belgrave Street Manly
PO Box 82 MANLY NSW 1655 AUSTRALIA
Phone 02 9976 1500 Fax 02 9976 1400 DX 9205 Manly
records@manly.nsw.gov.au www.manly.nsw.gov.au

TREE PERMIT APPLICATION FORM

You must have obtained and read Fact Sheet 25
before lodging this application

Before you lodge your application for a tree permit ensure that you have checked the following:

- That you have read Council's Fact Sheet 25 and understand the criteria in the document.
- Applications for the removal of a tree need to be accompanied by an Arborist's report outlining why it is necessary to remove the tree, unless there are very visually obvious roots causing the damage.
- If there are structural issues with buildings and there is not very obvious damage, applications need to be accompanied by a structural engineer's report.
- Where sewer damage is occurring, the application needs to be accompanied by a plumber's report stating damage, location of damage and whether it will be ongoing and what is causing the damage.
- Please put on the form the time that you will be available onsite if you wish to be there. Council's officer will attend the site as close to the nominated time as possible. If more than one applicant nominates the same time the Council officer will ring to offer another time.

If there is no time nominated on the form the officer will attend at some time on the Wednesday.

- If you have a current Development Application you need to refer to your development consent conditions before lodging an application.

NOTE:

All permits will be posted to you after processing your application.